

**Amendment 0002
to
MATOC Solicitation 05-0004-06**

1. Section 3.2.2 of the solicitation is hereby revised to delete the Administrative Officer requirement from the base period of performance as follows:

“3.2.2 Base Period: The base period of performance will be from time of award through 13-months. The level of effort anticipated for this period is approximately 5.38 man-years at an average rate of approximately 861 hours per month. A summary of the labor categories and the total anticipated annual hours for the base period is provided below:

Base Period	
Labor Category	Hours Per Year
Senior Administrative Managers*	6,720
Executive Assistant	2,240
Administrative Assistant	2,240
Total Estimated Hours for Base Period	11,200

*Key Personnel

NOTE: 2,080 hours is equivalent to one (1) man-year”

2. The first paragraph of the solicitation is hereby revised to extend the solicitation due date to 30 September 2005 as follows:

“The statement of work, order information, proposal submission requirements, and evaluation information are set forth below. Proposals from holders of ONR Multiple Award Contracts (MATOC) for support services under CLIN 0004 – Administrative Support Services are due by 2:00 PM (local), on 30 September 2005.”

3. Section 5.3 of the solicitation is hereby revised to extend the solicitation due date to 30 September 2005 as follows:

“5.3 Proposal Submission: The due date for receipt of proposals for this solicitation is no later than 2:00 PM (Local Time) on 30 September 2005. Proposals can be uploaded electronically via the “[Upload Proposals](#)” hyperlink, which is under the hyperlink for this solicitation on ONR’s MATOC website (Note: this site restricts the formats of uploaded documents to those in MS Word, MS Excel, or pdf)”